**Refrigerated 16-foot Trailer Driver Job Description**

**Driver**

Location: Huntsville, AL

Wage: $17 per hour, plus benefits

Status: Non-Exempt

Type: Full-time

**Job Summary:** This position is the main driver of a pickup pulling a refrigerated 16-foot trailer that is used to distribute food across 11 counties. It does not include any overnight routes. This position provides driving support to the small staff of a nonprofit dedicated to hunger relief and the promotion of healthy local food access in an 11-county service area. A valid driver’s license with a good driving record is required. The position includes delivering produce to communities throughout our service area, through a program called the Park It Market; loading and unloading produce, and weighing and recording the weights distributed. This position also would be called upon to help deliver and distribute food to our partner agencies and at mobile pantries. Also included: a variety of manual and computer tasks associated with inventory, storage and distribution of food products to include, operating warehouse equipment, food pick-ups and deliveries, driving a pickup pulling a 16-foot refrigerated trailer, plus general maintenance and cleanup. This position may also be called upon to drive a van or 18- to 26-foot refrigerated trucks.

**Background:** The Food Bank of North Alabama is a nonprofit, tax exempt charity that feeds the hungry today and creates solutions that will end hunger tomorrow. Each year we distribute more than 15 million pounds of food to people in North Alabama through a network of more than 230 charitable feeding programs – including food pantries, soup kitchens and child backpack programs. We also pursue proactive solutions that address hunger’s root causes through local food entrepreneurship and healthy food access initiatives.

**Duties and Responsibilities:**

**General**

* Operate a pickup truck pulling a 16-foot refrigerated trailer to perform food deliveries as needed. This will include being “out on the road” 5 days a week, traveling throughout the Food Bank’s 11-county service area, as the position requires.
* Visit Food Bank partners and other host sites to set up a mobile produce market food distribution. This will require exceptional customer service and an understanding of the communities that we serve.
* Make sure all support materials and equipment are loaded up for each distribution. This includes produce bags, resources for recipes and help with finding food, and any forms that might be required for service.
* Load and unload product onto/from trailer. This includes set-up and take-down of each distribution and returning any leftover product to the coolers upon return to the Food Bank.
* Must be able to assist neighbors in completing any required eligibility forms and in collecting demographic information at time of distribution.
* Check and monitor the temperatures of the product while in your care.
* Follow all pertinent food safety guidelines. (training and information will be provided)
* Work in concert with the Special Programs Manager and other operations staff on scheduling and routes.
* Other duties as assigned

**Customer Service**

* Provide exceptional customer service to a variety of community stakeholders.
* Provide exceptional customer service to our partner agencies who run the feeding programs and our volunteers.

**Cleaning**

* Help maintain the cleanliness of Food Bank’s fleet of vehicles.
* Participate in monthly warehouse and equipment self-inspections.

**General Warehousing**

* Place products in appropriate storage locations.
* Maintain optimal operating level of warehouse equipment reporting problems to the Warehouse Manager as they occur.
* Assist in various inventory counts.
* Assist with food inspections and sorting to ensure a safe food supply.
* Act as a key participant in food recall situations – tallying inventory of recall product and participating in proper product destruction.
* Operate electric pallet jacks, and other warehouse equipment with proper certification.
* Assist in daily operations of the warehouse and in other activities as required or as assigned by the Warehouse Manager or Chief Operating Officer.

**Required Skills:**

* High school diploma or GED.
* Valid Alabama driver’s license with driving record that meets company insurance requirements.
* Large trailer and truck driving experience, preferred.
* Ability to load and unload product on or off of vehicle by hand, if needed.
* Ability to enthusiastically engage with a community of all ages, gender identities, orientations, cultures, and socio-economic backgrounds.
* Ability to multi-task, work independently, and in a team environment.
* Ability to work and maintain a positive and friendly attitude in various types of weather.
* Demonstrate a can-do attitude and creative problem-solving skills. Able to respond to challenges quickly, efficiently, and appropriately.
* Exceptional communication skills
* Able to use a computer and inventory control software.
* Accurately use basic math skills.
* Able to operate all power equipment safely, read labels, tickets and other product documentation.
* Able to lift and carry food inventory weighing up to 70 lbs.
* Willing to work in various temperatures.
* Friendly, helpful customer service skills and strong work ethic.
* Alignment with the Food Bank’s core values: respect, accountability, collaboration, urgency, service and integrity.

**Applications**

* Please submit a job application by close of business **Monday, Feb. 24, 2025.** Applications will be reviewed upon submission and early application is encouraged.
* Applications are available online at our website: https://www.foodbanknorthal.org

The Food Bank of North Alabama is an equal opportunity employer and provider.

This job description does not constitute a contract. Thank you for your interest!